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Registration procedures for Membership at the Micro Lenders Association of Namibia (MLA):

1. Study the *Constitution* and *Code of Conduct* of the Micro Lenders Association of Namibia.
2. Complete the **Application for Membership** form.
3. Complete the **Details of branches/outlets/mobile divisions** (Annexure 1 of the Application for Membership).
4. Complete the **Payment Instruction / Debit Mandate** (Annexure 2 of the Application for Membership) for payment of the monthly MLA Membership Fee.
 - The monthly MLA Membership Fee is currently **N\$ 1,000.00 per branch/outlet/mobile division per month.**
 - You are in terms of the Constitution required to declare all your branches/outlets/mobile divisions to the MLA.
 - The payment of the monthly MLA Membership Fee is per ENDO.
5. Pay the **once off non-refundable Application for Membership Fee of N\$ 300.00** by direct bank deposit or electronic payment to:

Account name: Micro Lenders Association of Namibia
Bank: First National Bank
Branch name: Windhoek
Branch code: 280172
Account number: 62004058328
Account type: Cheque / Current

- Attach proof of payment to the Application for Membership.
6. Submit the completed Application for Membership including all the required annexures via e-mail to the MLA address: info@mla-nam.com

7. Your application will be processed and if your application is approved you will receive confirmation of registration from the MLA.
8. If not yet registered at NAMFISA (Namibia Financial Institutions Supervisory Authority) the MLA will upon approval of the application, present you with provisional membership which can be submitted to NAMFISA as proof of membership, but which is also subject to subsequent registration at NAMFISA.
 - A link to NAMFISA's website is available on the MLA website home page.
9. Provide proof of submission of Application for Registration at NAMFISA to the MLA by way of *copy of front page of NAMFISA Application Form with NAMFISA confirmation of receipt stamp on*.
 - Failure to submit this proof will cause automatic cancellation of provisional membership.
10. Once registration at NAMFISA is complete, submit a copy of the NAMFISA registration to the MLA to finalize Application of Membership.